MHHS PROGRAMME
Industry-led, Elexon facilitated

Non-Functional Testing Working Group (NFTWG)

Terms of Reference (Level 4)

The NFTWG Terms of Reference ("ToR") sets out the role, membership and mode of operation.

1.1 NFTWG Role

The NFTWG is established as a working group under the auspices of the MHHS Testing and Migration Advisory Group.

The NFTWG's role is to support the MHHS programme in defining the deliverables, requirements, approach and roles and responsibilities for the successful completion of NFT and Operational Test for those MHHS participants planning to take part in MHHS Systems Integration Testing.

Although NFTWG will cover stages of the SIT relating to Non-Functional Test and Operational Test, it is recommended that those participants with special interest in Migration, Data or Functional Testing, can also attend the following working groups where discussions will go to a lower level of detail:

- Migration Working Group (MWG)
- Data Working Group (DWG)
- System Integration Test Working Group (SITWG)

1.2 Purpose and Duties

The NFTWG will:

- Support the programme in defining the NFT and Operational Test requirements for Programme Participants (PPs) taking part in SIT.
- Support the Programme in the shaping of the NFT * Operational Test preparation artefacts (i.e. NFT and Operational Test Stage Approaches & Plans, scenarios and scripts)
- Supporting in shaping, approach, structure and organisation of the NFT and Operational Test stages.
- Impact assess any change that impacts NFT and Operational Test stages as received from the Change Board (as delegated by TMAG).
- Assess and identify risks, issues and dependencies associated with NFT and Operational Test and escalate to TMAG any that impact the programme.

1.3 Decision Making

The NFTWG will report its output to the TMAG for approval. This will occur on an ongoing basis and may require engagement with other programme participants. Where the NFTWG is unable to reach a consensus on a decision, the matter will be escalated to the TMAG.

1.4 Membership

The NFTWG meeting is open to all, however for maximum benefit it is recommended that NFTWG attendees should be participant Test Managers, or industry subject matter experts. We would expect the following to attend:

MHHS SI SIT Test Lead (Chair) or delegate.

MHHS SRO Client Programme Test Manager.

MHHS Test Architect.

MHHS SI Environments Manager.

MHHS SI Test Data Manager.

MHHS Programme Management Office (PMO).

Relevant members of code bodies; RECCo, SECAS, & BSC Elexon.

1.5 Objective

NFTWG will initially support shaping of the NFT and Operational Test preparation artefacts (i.e. NFT and Operational Test Stage Approaches & Plans, scenarios and scripts), and subsequently focus will move to test stage readiness, execution and completion.

To ensure timely reporting of NFT and Operational Test deliverables to the TMAG for approval where required. To identify and escalate any issues whereby a consensus cannot be reached to the TMAG.

1.6 Scope, Deliverables, Roles and Responsibilities

NFTWG's scope is to support in the development and maintaining of all NFT and Operational Test deliverables.

MHHS NFT Lead (or a nominated delegate) will chair the meetings.

The MHHS PMO Secretariat will provide all meeting management services and deliver all regular and ad hoc meetings.

NFTWG attendees will review relevant papers and actions prior to meetings and will attend meetings with relevant updates or discussion points.

NFTWG members will be expected to actively contribute to the development and review of collateral required to achieve the deliverables, this is likely to include completing tasks and actions outside of the NFTWG.